



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-27.

MEETING DATE	2020-05-19 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

TITLE:
Recommendation to Approve Agreement - FY21-046 - Montessori Education Method Training for Teachers

REQUESTED ACTION:
Approve the recommendation to award the above Agreement FY21-046 - Montessori Education Method Training for Teachers. Contract Term: July 1, 2020 through June 30, 2021, One (1) Year; User Department: Innovative Programs/Design Support; Award Amount \$183,883.77; Awarded Vendor(s): Barry University, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
Participating teachers from Bair Middle, Beachside Montessori Village, King, Dr. Martin Luther, Montessori Academy, Sunrise Middle, and Virginia Shuman Young Montessori will receive rigorous Montessori training to be certified in Montessori education. Training includes Montessori philosophy, materials, and child development theory. Barry University is the only local provider of Montessori training for teachers of students at the age of nine (9) through twelve (12). This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will not exceed \$183,883.77 for all schools included in the program. The funding source will come from the school's Magnet budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreement

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Shernette Grant	Phone: 754-321-2071
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
5/12/2020, 10:24:47 AM

Electronic Signature
Form #4189 Revised 07/25/2019
RWR/ MLW/MCC/SG:mt

Approved In Open Board Meeting On: **MAY 19 2020**
By: *[Signature]*
School Board Chair

EXECUTIVE SUMMARY

Recommendation to Approve Agreement FY21-046 – Montessori Education Method Training for Teachers

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award the Agreement FY21-046 – Montessori Education Method Training for Teachers to Barry University. The School Board of Broward County, Florida (SBBC), would like to continue its partnership with Barry University for Montessori Education training and teachers' certification. The term of this Agreement will be from July 1, 2020 through June 30, 2021.

FY21-046 will replace FY20-075, which was approved on the May 21, 2019, School Board meeting for one (1) year from July 1, 2019 through June 30, 2020, with a spending authority of \$251,158.

In light of current conditions, the term of the contract was revised to one (1) year.

The financial impact to the District will be \$183,883.77 for School Year 2021.

Goods/Services Description

Responsible: Innovative Programs

SBBC has been a partner with Barry University for the training of district teachers on Montessori learning. Barry University is the only university in the state of Florida offering graduate-level courses in Montessori education. The program is accredited by the Montessori Accreditation Council for Teacher Education and is affiliated with the American Montessori Society.

Beginning in the 2017-2018 school year, BTU contract language was amended to include a commitment clause for teachers assigned to teach Montessori core courses at a Montessori school (Article 4 F- Special Teaching Assignments). Three (3) year trend data reveals that over eighty (80) percent of teachers that participate or have participated in the Barry Montessori certification program are still employed at their current location.

To provide schools guidance around the spending of Montessori allocations for teacher training, information has been added to the 2020-2021 Magnet Budget Guidelines to provide schools guidance on the expectation that monies assigned for teacher training are to be used for that purpose only.

Barry University offers extensive training in the theory of Montessori addressing the strategies aligned with subject areas. Teachers at Beachside Montessori Village and King, Dr. Martin Luther, Montessori Academy.

Montessori Academy and Virginia Shuman Young Montessori schools participate in the certification training consisting of eleven (11) courses. Barry University provides a comprehensive Early Childhood program that covers ages three through six (3-6), an Elementary I program which covers ages six through nine (6-9), and an Elementary II program which covers ages nine through twelve (9-12). The courses can be selected based upon the teacher's schedule and need within a two (2) year cycle.

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Barry University also offers Secondary I & II certificate training for middle school teachers from Bair Middle, Beachside Montessori Village, and Sunrise Middle Schools. It is the only local school that offers the upper elementary (Elementary II) and middle grades (secondary I & II) training. The program consists of eight (8) courses over two (2) years, components of which are held at Beachside Montessori Village.

The benefits to Broward teachers participating in Barry University Montessori training are the high rigor, including research that Barry requires as part of the graduate coursework. Additionally, Barry University also offers teachers an option to take several additional courses at their own expense to obtain a Masters’s degree in Montessori Education for the Elementary I & II certification.

The Elementary I & II Montessori certification allows the elementary teacher to teach in all grades K-5 while Secondary I & II allows the teacher to teach in grades six through twelve (6-12).

Table 1 below represents teacher survey data collected from schools as of March 2020.

Table 1: School Year 2020 School Montessori Survey Data

School Name	# of Teachers: Whole School	# of Teachers: Montessori Program	# of Teachers Fully Montessori Credentialed	# of Teachers Currently in Training	# of Teachers that have not begun training
Beachside Montessori Village	55	39	15	21	3
Virginia S. Young Montessori	44	37	28	8	1
Bair Middle	42	12	2	3	7
King, Dr. Martin Luther	30	22	5	5	12
Sunrise Middle	66	28	1	1	27
				38	50

Procurement Method
Responsible: PWS

Pursuant to Purchasing Policy 3320 and the Department of Education, Rule 6A-1.012, 11(a), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and School Board Policy 3320, Section II, G, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived for the purchase of professional services.

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Financial Impact

Responsible: PWS and Innovative Programs

The Barry University contract will provide up to \$183,883.77 for the schools to offer training to their identified teachers at both the elementary and secondary levels.

In determining the spending authority for this contract, consideration for current conditions, the needs, as indicated by the schools, as well as historical spending data as referenced in table 2 below, was used. With consideration for the factors previously referenced, as such, the term of the agreement was revised to one (1) year.

Table 2: 2019-2020 Montessori Allocation & Spending

2019-2020 Budget Guideline Allocation (inclusive of Barry & Summit Funding)	Barry Expenditures Fall 2019 Term	Barry Encumbrances for Spring 2020 based on current registrations	Barry Projected Summer 2020 Term Encumbered Funds
\$245,078	\$26,910 (Not including Summit Expenditures of \$4,800 deducted from the overall allocation)	\$30,398.13	\$89,820 (Not including Summit Expenditures of \$4,800 deducted from the overall allocation)

This Agreement was originally brought to the April 21, 2020, Regular School Board Meeting (RSBM). With instructions from the School Board, the item was deferred to the May 19, 2020 RSBM with guidance for surveying school staff as a means for determining the requested spending authority. Table 3 below identifies the needs as provided by Montessori schools, along with the amounts allocated by way of the budget guidelines. Table 3 below represents survey data to that effect for the revised one (1) year term of this contract.

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Table 3: Estimated costs as submitted by Montessori schools relative to their Montessori training plan for School Year 2021 versus Allocated Funding as provided for by Budget Guidelines

	King, Dr. Martin Luther	Virginia Shuman Young	Beachside	Bair	Sunrise	Total
# of Teachers impacted	3	5	20	7	13	48
Identified need for 2020-2021 # of credit hours to be taken at Barry @ \$498.33 per credit	24	60	222	63	120	489
Actual funded amount per the 2020-2021 Budget Guideline	24	46	158	60	81	369
	\$11,959.92	\$22,923.18	\$78,736.14	\$29,899.80	\$40,364.73	
ESTIMATED TOTAL: \$183,883.77						

***Note: Though Barry University charges a one (1) time cost of \$401 per teacher at the start of Practicum I, this amount does not include this fee as no teacher involved in this calculation has indicated they will begin Practicum I in School Year 2020-2021.

The funds for this contract will be paid from each participating schools' budgets through allocations received from the District's Innovative Programs Department Magnet funds allocation process and guidelines.

The financial impact amount represents an estimated contract value; however, expenditures for this contract should not exceed \$183,883.77 for the 2020-2021 school year.

AGREEMENT

THIS AGREEMENT is made and entered into as of this 19th day of May, 2020, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

BARRY UNIVERSITY, INC.

(herein referred to as "BU"),
Whose principal place of business is
11300 Northeast Second Avenue, Miami Shores, Florida 33161

WHEREAS, BU has made a commitment to supporting Montessori education; and

WHEREAS, BU has a relationship and meets qualification standards with the American Montessori Society to train and credential Montessori teachers specifically in the area of early childhood level learning, elementary I level learning, elementary II level learning, secondary level I and II level learning; and

WHEREAS, BU has an historic commitment to providing these resources to the School Board; and

WHEREAS, BU and SBBC will collaborate to provide Bair Middle School, Beachside Montessori Village, Dr. Martin Luther King, Jr. Montessori Academy, Sunrise Middle and Virginia Shuman Young Elementary with the opportunity to train and credential teachers in the Montessori Method.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.1 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence on July 1, 2020 and conclude on June 30, 2021.

22 **SBBC Responsibilities.** SBBC shall:

(a) Permit Montessori-certified professors from BU to teach up to 369 credits of coursework in Early Childhood, Elementary I & II, or Secondary I and II courses to teachers from Beachside Montessori Village, Dr. Martin Luther King, Jr. Montessori Academy, Virginia Shuman Young Elementary, Bair Middle School, and Sunrise Middle School for completion of American Montessori Society credential or Secondary Montessori credential program, respectively. SBBC teacher will enroll in BU courses, no later than the Summer I Term of 2021, which starts in the beginning of May 2021, to allow for course completion by June 2021.

(b) Permit BU to monitor teacher progress through classroom observation of Montessori methodologies in the classrooms at Bair Middle School, Beachside Montessori Village, Dr. Martin Luther King, Jr. Montessori Academy, Sunrise Middle and Virginia Shuman Young Elementary.

(c) Allow the following facilities to be utilized for the purpose of this Agreement is Beachside Montessori Village. There will be no cost to BU for the utilization of the facility. Beachside Montessori Village agrees to allow BU faculty members and its representatives the use of its school facilities including, but not limited to, the classrooms, science laboratory, media center, art room, and music room for the purpose of conducting classes on the philosophy and methodology of the Montessori approach to education.

(d) Allow Beachside Montessori Village to provide BU faculty and its representative's access to their Montessori instructional materials and related equipment necessary to fulfill the obligations of the Agreement. Access to these materials will continue throughout the duration of the program delivery. The access and use of the materials described above will be provided at no cost to BU.

23 **BU Responsibilities.** BU shall provide to SBBC teachers up to 369 credit hours of a rigorous program (inclusive of, but not limited to, instruction, materials, supervised practice labs and examinations) in Montessori Education at the graduate level for Beachside Montessori Village, Dr. Martin Luther King, Jr. Montessori Academy, and Virginia Shuman Young Elementary, Bair Middle School, and Sunrise Middle School teachers as part of a Montessori credential qualification for the respective teacher. Additionally, BU shall provide SBBC teachers who have successfully completed the entire program requirement with an American Montessori Society credential,

24 **SBBC Disclosure of Education Records.** Although no student education records shall be disclosed pursuant to this Agreement, should BU come into contact with education records during the course of contracted responsibilities, these records are confidential and protected by the Family Educational Rights and Privacy Act (FERPA) and state laws and may not be used or re-disclosed. Any use or re-disclosure may violate applicable federal and state laws. However, BU will visit SBBC classrooms and observe teachers instructing students. BU may not re-disclose any student information that they observe, except to complete the responsibilities listed in this agreement, or as permitted or required by law.

25 **BU Confidentiality of Educational Records.** Notwithstanding any provision to the contrary within this Agreement, BU shall:

(a) fully comply with the requirements of Sections 1002.22, 1002.221, and 1002.222, Florida Statutes; the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and

its implementing regulations (34 C.F.R. Part 99), and any other state or federal law or regulation regarding the confidentiality of student information and records;

(b) hold any education records in strict confidence and not use or redisclose same except as required by this Agreement or as required or permitted by law unless the parent of each student or a student age 18 or older whose education records are to be shared provides prior written consent for their release;

(c) ensure that, at all times, all of its employees who have access to any education records during the term of their employment shall abide strictly by its obligations under this Agreement, and that access to education records is limited only to its employees that require the information to carry out the responsibilities under this Agreement and shall provide said list of employees to SBBC upon request;

(d) safeguard each education record through administrative, physical and technological standards to ensure that adequate controls are in place to protect the education records and information in accordance with FERPA's privacy requirements; and

(e) utilize the education records solely for the purposes of providing products and services as contemplated under this Agreement; and shall not share, publish, sell, distribute, target advertise, or display education records to any third party.

26 SBBC Disclosure of Employee Records.

(a) SBBC teachers complete their own application to receive BU training and a subsequent Montessori credential. SBBC teachers will provide their application directly to BU.

(b) SBBC will not disclose any additional employee records to BU without the prior written consent of the employee being trained, except as permitted or required by law.

27 **BU Safeguarding Confidential Employee Records.** Notwithstanding any provision to the contrary within this Agreement, BU shall:

(a) fully comply with the requirements of state or federal law or regulation regarding the confidentiality of employee records;

(b) hold the employee records in strict confidence and not use or disclose same except as required by this Agreement or as required or permitted by law;

(c) only share employee records with those who have a need to access the information in order to perform their assigned duties in the performance of this Agreement;

(d) protect employee records through administrative, physical and technological safeguards to ensure adequate controls are in place to protect the employee's records and information;

(e) notify SBBC immediately upon discovery of a breach of confidentiality of employee records by telephone at 754-321-0300 (Manager, Information Security), and 754-321-1900 (Privacy Officer), and email at privacy@browardschools.com; and take all necessary notification

steps as may be required by federal and Florida law, including, but not limited to, those required by Section 501.171, Florida Statutes;

(f) prepare and distribute, at its own cost, any and all required notifications, under federal and Florida Law, or reimburse SBBC any direct costs incurred by SBBC for doing so; and

(g) be responsible for any fines or penalties for failure to meet notice requirements pursuant to federal and/or Florida law. This section shall survive the termination of all performance or obligations under this Agreement.

28 Cost of Services and Payment.

(a) Upon BU's satisfactory completion of the services under this Agreement for any combination of early childhood courses, Elementary I courses, Elementary II courses, and Secondary I and II courses, SBBC shall pay the tuition amount of Four Hundred Ninety-Eight Dollars and 33/100 Cents (\$498.33) per credit and Four Hundred One Dollars and 00/100 Cents (\$401.00) per teacher for the one-time per teacher adult learner fee at the start of Practicum I with a combined maximum total amount not to exceed One Hundred Eighty Three Thousand, Eight Hundred and Eighty Three Dollars and 77/100 Cents (\$183,883.77).

(b) Payment of training courses. Upon BU's satisfactory completion of the services under this Agreement for early childhood courses, Elementary I courses, Elementary II courses, and Secondary I and II courses, BU shall submit an appropriate invoice each semester to SBBC covering the number of teachers that had completed the training. SBBC will pay same invoice net thirty (30) calendar days.

29 Inspection of BU's Records by SBBC. BU shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All BU 's applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of BU directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) Duration of Right to Inspect. For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to BU's records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to BU pursuant to this Agreement.

(b) Notice of Inspection. SBBC's agent or its authorized representative shall provide BU reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(c) Audit Site Conditions. SBBC's agent or its authorized representative shall have access to BU's facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(d) Failure to Permit Inspection. Failure by BU to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any BU's claims for payment.

(e) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by BU in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by BU. If the audit discloses billings or charges to which BU is not contractually entitled, BU shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspection of Subcontractor's Records. If applicable, BU shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by BU to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payees' costs from amounts payable by SBBC to BU pursuant to this Agreement and such excluded costs shall become the liability of BU.

(g) Inspector General Audits. BU shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.10 Notice. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Director
Innovative Programs Design/Support
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 3330

To BU: Division of Legal Affairs
Barry University
11300 Northeast Second Avenue
Miami Shores, Florida 33161

With a Copy to:

Dr. Jill Farrell, Dean
Adrian Dominican School of Education
Barry University
11300 Northeast Second Avenue
Miami Shores, Florida 33161

2.11 **Background Screening.** BU shall comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of BU or its personnel providing any services under the conditions described in the previous sentence. BU shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to BU and its personnel. The parties agree that the failure of BU to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. BU agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from BU's failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.12 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. BU shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, BU's shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. BU shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if BU does not transfer the public records to SBBC. Upon completion of the Agreement, BU shall transfer, at no cost, to SBBC all public records in possession of BU or keep and maintain public records required by SBBC to perform the services required under the Agreement. If BU transfers all public records to SBBC upon completion of the Agreement, BU's shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If BU keeps and maintains public records upon completion of the Agreement, BU shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, RECORDREQUESTS@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

2.13 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

(a) **By SBBC.** SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable, up to the limits of Section 768.28, Florida Statutes, for any damages resulting from said negligence.

(b) **By BU.** BU agrees to indemnify, hold harmless and defend SBBC, its agents, servants, and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by BU, its agents, servants or employees; the equipment of BU, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of BU or the negligence of BU's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by BU, SBBC or otherwise.

2.14 **Insurance Requirements.** BU shall comply with the following insurance requirements throughout the term of this Agreement:

(a) **General Liability.** BU shall maintain General Liability insurance during the term of this Agreement with limits not less than \$1,000,000 per occurrence for Bodily Injury/ Property Damage; \$1,000,000 General Aggregate; and limits not less than \$1,000,000 for Products/Completed Operations Aggregate.

(b) **Professional Liability/Errors & Omissions.** BU shall maintain Professional Liability/Errors & Omissions insurance during the term of this Agreement with a limit of not less than \$1,000,000 per occurrence covering services provided under this Agreement.

(c) **Workers' Compensation.** BU shall maintain Workers' Compensation insurance during the term of this Agreement in compliance with the limits specified in Chapter 440, Florida Statutes, and Employer's Liability limits shall not be less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/disease-policy limit).

(d) **Auto Liability.** BU shall maintain Owned, Non-Owned and Hired Auto Liability insurance with Bodily Injury and Property Damage limits of not less than \$1,000,000 Combined Single Limit.

(e) **Acceptability of Insurance Carriers.** The insurance policies required under this Agreement shall be issued by companies qualified to do business in the State of Florida and having a rating of at least A- VI by AM Best or Aa3 by Moody's Investor Service.

(f) **Verification of Coverage.** Proof of the required insurance must be furnished by BU to SBBC's Risk Management Department by Certificate of Insurance within fifteen (15) days of

the date of this Agreement. To streamline this process, SBBC has partnered with EXIGIS Risk Management Services to collect and verify insurance documentation. All certificates (and any required documents) must be received and approved by SBBC's Risk Management Department before any work commences to permit BU to remedy any deficiencies. BU must verify its account information and provide contact details for its Insurance Agent via the link provided to it by email.

(g) **Required Conditions.** Liability policies must include the following terms on the Certificate of Insurance:

- 1) The School Board of Broward County, Florida, its members, officers, employees, and agents are added as additional insured.
- 2) All liability policies are primary of all other valid and collectable coverage maintained by The School Board of Broward County, Florida.
- 3) Certificate Holder: The School Board of Broward County, Florida, c/o EXIGIS Risk Management Services, P.O. Box 4668-ECM, New York, New York 10163-4668.

(h) **Cancellation of Insurance.** BU is prohibited from providing services under this Agreement with SBBC without the minimum required insurance coverage and must notify SBBC within two (2) business days if required insurance is cancelled.

(i) SBBC reserves the right to review, reject or accept any required policies of insurance, including limits, coverage or endorsements, herein throughout the term of this Agreement.

2.15 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.16 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.17 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

ARTICLE 3 – GENERAL CONDITIONS

3.1 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under

this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.2 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.3 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.4 **Default.** The parties agree that in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.5 **Termination.** This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a *pro rata* refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.6 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities, and obligations pursuant to this Agreement.

3.7 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.8 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States District Court for the Southern District of Florida shall have jurisdiction over it for any dispute arising under this Agreement.

3.9 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect-affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty, and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.17 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.18 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.19 **Agreement Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.20 **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

3.21 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing and to bind and obligate such party with respect to all provisions contained in this Agreement.

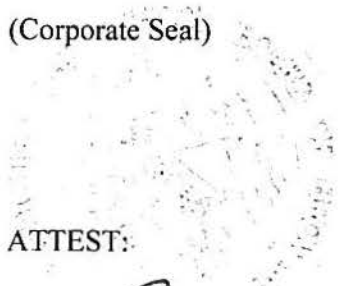
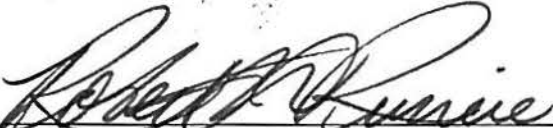
IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

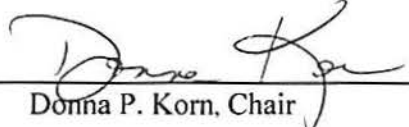
FOR SBBC:

(Corporate Seal)


ATTEST:



Robert W. Runcie, Superintendent of Schools

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Donna P. Korn, Chair

Approved as to Form and Legal Content:


Digitally signed by Kathelyn
Jacques-Adams, Esq. -
kathelyn.jacques-
adams@gbrowardschools.com
Reason: Barry University, Inc. (2)
Date: 2020.05.11 10:50:31 -04'00'

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

FOR BU:

(Corporate Seal)

BARRY UNIVERSITY, INC.

ATTEST:

By John Murray

_____, Secretary

Print Name: John Murray

-or-

Title: Provost

Witness Jill B. Jurell

Witness Lilia C. D'Bello

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF Florida

COUNTY OF Miami-Dade

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this May 8, 2020 (date) by John D. Murray, Provost (name of officer or agent, title of officer or agent) of Barry University Inc. (name of corporation acknowledging), a Florida (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification and who did/ did not first take an oath this 8th day of May, 2020.

My Commission Expires: 03/11/2024

Nilda Lallemand
Signature – Notary Public

Nilda Lallemand
Notary's Printed Name

(SEAL)



GG 968579
Notary's Commission No.